



STATE OF TENNESSEE
BOARD FOR LICENSING CONTRACTORS

Mailing Address: 500 JAMES ROBERTSON PKWY ♦ NASHVILLE, TN 37243-1150
TELEPHONE: (615) 253-5741 or (615) 253-4710 or 800-544-7693 or FAX: (615) 532-2868
Email: Karen.Baker@tn.gov Website: <http://tn.gov/commerce/boards/contractors/>

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No Fee Required

Masonry Exam Available
9/1/10

License Revision Request
Current Masonry Contractors (BC-9 / BC)
Revise to: Licensed Masonry Contractor (LMC)

Contractor Information

LICENSE ID#000 _____ EXPIRATION DATE: _____
LICENSE NAME: _____
ADDRESS: _____
(Address Change: ☐ No ☐ Yes – The above is a new address)
Telephone: (____) ____-____ Cell: (____) ____-____ Fax: (____) ____-____
Email: _____

Request for Adding LMC Classification

1. Masonry (LMC) Trade Exam Score: _____ (Please attach copy Masonry exam score; cannot be waived or grandfathered!)
2. Is the Qualifying Agent (QA) an owner? ☐ Yes ☐ No – Attach QA Power of Attorney (see page2)
3. As licensee, I ☐ HAVE NOT or ☐ *HAVE bid or performed construction in which the law requires this license classification. (*Note: T.C.A. § 62-6-120 requires the license to be held for six (6) months if in violation)

(Owner/Officer Signature)

Date

(Print Name of QA)

**If you checked "HAVE" bid in excess of \$100,000 after January 1, 2011, please attach an explanation.*

- Reminder: Always provide a copy of your license information to the prime contractor to list on the outside of the bid envelope (see revised masonry bidding law, Public Chapter 768).
- Reminder: If monetary limit is not sufficient, may need to apply for an increase revision.

**DO NOT WRITE IN THIS SECTION
FOR OFFICE USE ONLY**

Current Classification(s): ☐ BC-9; ☐ BC; ☐ Other _____ ♦ Monetary Limit: _____

Expiration Date: _____ ♦ Exam Score _____ ♦ Exam: ☐ PSI ☐ Reciprocation

POA: ☐ Attached ☐ Not Applicable ♦ ☐ Hardship Request ♦ ☐ Request for Increase ♦ ☐ *Experience Needed

ADDITIONAL INFO NEEDED: ☐ N/A ☐ *Not Currently a Masonry Contractor ☐ Other: _____

BOARD APPROVAL

- ☐ APPROVED - LMC
☐ APPROVED UPON RECEIPT OF _____
☐ DENIED--REASON: _____

Board Member: _____ Date: _____

STAFF CHECKLIST

- ☐ Added to Board List
☐ Added to Hardship List / NA
☐ RBS Change Entered
☐ Dup Xact Opened
☐ Approved for Issuance

Revision Request for Masonry
QA Power of Attorney (POA) for Non-owner
License ID#000_____

☐ Not Applicable – QA is Majority Owner



STATE OF TENNESSEE
DEPARTMENT OF COMMERCE AND INSURANCE
BOARD FOR LICENSING CONTRACTORS

Mailing Address: 500 JAMES ROBERTSON PARKWAY
NASHVILLE, TENNESSEE 37243-1150
(615) 253-5741 or (800) 544-7693 or FAX - (615) 532-2868

POWER OF ATTORNEY

Know all that I, _____, of _____,
(Owner/CEO's Name) (County)

_____, with _____ do hereby appoint:
(State) (Licensed Entity's Name)

(Print Name of Qualifying Agent)

(Title)

(Date of Employment)

Above named is at least 18 years of age and a full time employee or officer. They are authorized to act as qualifying agent (QA) on the company's behalf, to take the examination. Pursuant T.C.A. §62-6-115-118, employee/officer has sufficient knowledge to bind the licensed entity and to the best of my knowledge, has not been convicted of a felony. In addition, I am not aware of contracting complaints or outstanding judgments for violation of the license law. (If QA has, convictions/complaints, please submit an explanation).

This designated qualifying agent ____ ***IS** or ____ ***WAS** or ____ **IS NOT** listed as the QA for another license (attach explanation if was or currently listed on another license in Tennessee). I understand should the QA leave this entity, pursuant T.C.A. §62-6-115, the Board must be notified and another individual must be designated to pass the examination within 90 days, or the license classification is considered invalid.

Owner's / Authorized CEO's Signature

Qualifying Agent's Signature

Affirmed/sworn and subscribed before me this _____ day of _____, 20_____.

Notary Public

-(Seal)-

My Commission Expires: _____

*If you checked "IS" or "WAS" listed on another contractor's license, please list the license(s) ID# or name of entity(s):

(NOTE: A Qualifying agent cannot be listed on more than one (1) license unless they are an owner; or their license is inactive or retired. Please submit an explanation if this is the case.)

(Power of Attorney (POA) form is needed if the Qualifying Agent (QA) is NOT a majority owner)

NOTE: If you do not currently have a BC-9 (masonry) or BC (commercial) license classification, please

complete the Contractor's "Add Class – Revision Request" form in lieu of this special masonry transfer form (other licensees must provide proof of experience); may be downloaded from the Board's website at:
<http://tn.gov/commerce/boards/contractors/documents/AddingClassWeb.pdf>



Tennessee Department of Commerce & Insurance
Board for Licensing Contractors

(Mailing Address): 500 James Robertson Pkwy.
Nashville, TN 37243-1150

1-800-544-7693 or (615) 253-5741 or FAX – 532-2868

<http://tn.gov/commerce/boards/contractors/>

Email: Karen.Baker@tn.gov or Contractors.Home-Improvement@TN.Gov

NO FEE FOR THESE SERVICES

MASONRY (LMC) - ADD CLASSIFICATION INSTRUCTIONS

In order to add a classification to your current masonry contractor's license, please complete page one (1) of the revision application; page two (2) would only be required if the Qualifying Agent (*individual taking the masonry exam*) does not have majority ownership. Attach a copy of the masonry (LMC) trade exam score; the "Business and Law" exam is not required. Revision requests must be received by the last day of the month, prior to the Board meeting. The Board meets in January, March, May, July, September, and November. (*For example, a request received on October 30th would be reviewed at the November Board meeting.*) This is in accordance of §T.C.A. 62-6-111.

Due to the recent law change, if you need the Licensed Masonry Contractor (LMC) prior to a regularly scheduled Board meeting, you may submit a "Hardship" request form.

The "Business and Law" exam is not required; only the masonry trade exam!

NOTE: T.C.A. § 62-6-120, prohibits a contractor from offering to engage prior to their license classification being revised. Revisions are approved by the Board at regular scheduled meetings. The staff cannot approve these requests. After January 1, 2011, you must have the LMC (Licensed Masonry Contractor) classification prior to contracting masonry projects \$100,000 or more or to be listed on the outside of the bid envelope.

The Board is in the process of developing a masonry exam to be available after **September 1, 2010**. As soon as it is finalized, the exam registration and study reference information will be placed on our website or you may contact the Board office to have it sent to you. At that time, you will be able to review the "Candidate Information Bulletin" for a detailed outline with reference materials (see pages 4 – 5 for the approved exam information).

INSTRUCTIONS

- **Current masonry contractors must complete the revision form (page 1) and attach copy of LMC exam score. Mail to the Board's mailing address above, or** (if hand-delivering, the Board's physical address is at the Andrew Johnson Tower, 3rd Floor/710 James Robertson Pkwy.); or you may send by email or fax.
- **All revision requests must include a copy of the passed masonry exam score** (exam will be available with PSI after **September 1, 2010**). There is not a grandfather clause to waive the exam.
- **Hardship requests must be faxed or emailed** (state mail takes 5 to 7 business days)
- **Do NOT submit "Revision" requests with renewal** (to ensure it is not overlooked)
- **Revisions are approved at the Board's regular meetings unless a "Hardship" is approved.** The Board's meeting schedule is listed on the website's "Calendar".
- **No personal interview is required.** (Upon Board approval, a revised license with the added LMC (Licensed Masonry Contractor) classification will be mailed.)
- **Check the "License Search" on our website at: <http://verify.tn.gov/> after the Board meeting to confirm the added classification.**
- **If the Board denies the revision, or if additional information is needed, a letter will be mailed within two (2) weeks after the Board meeting.**
- **Be sure to provide the prime contractor a copy of your license information in order to be properly listed on the outside of the bid envelope.**
- **May apply for a revision to increase monetary limit** (see "Forms and Downloads" from our website)

GENERAL INFORMATION

The following is a summary of the 2010 legislative changes. These may be reviewed in detail at the Board's website: <http://tn.gov/commerce/boards/contractors/>

- Effective July 1, 2010, the one performing the masonry must be listed on the outside of the bid envelope when the masonry portion is \$100,000 or more (including materials and labor).
- Effective **January 1, 2011**, a masonry subcontractor must be licensed with an "LMC" classification in order to bid or to be listed on the outside of bid envelope as a Licensed Masonry Contractor (LMC) when the masonry portion is \$100,000 or more (*including materials and labor*).
- Contractors currently licensed with the Board will need to apply for a license revision by January 1, 2011 to add the LMC classification to their license and must pass the newly developed masonry exam (available after September 1, 2010). The law prohibits having a grandfather clause to waive the trade exam, therefore, current licensed masonry contractors, such as those with a BC-9 and BC classification) will be required to take the LMC exam. (The BC-9 or BC will allow performing masonry work less than \$100,000.
- The BC-9 (masonry) classification will not be acceptable after January 1, 2011 to be listed on the outside of the bid envelope or to bid or perform masonry projects over \$100,000.
- The BC (commercial) classification will not be acceptable after January 1, 2011 to be listed on the outside of the bid envelope or to bid or perform masonry projects over \$100,000.

MASONRY EXAMINATION

The examination vendor for Tennessee is PSI Services, LLC. You may register to take the exam at any of the five (5) locations in Tennessee after **September 1, 2010**; or out of state contractors may take at any PSI state location by completing a special accommodations request. Registration Information will soon be available at the following websites:

Website of PSI (Online Registration)

<http://candidate.psiexams.com/> or 1-800-733-9267 – after 9/1/10

"Candidate Information Bulletin" of PSI's Exam Information – Board's Website

<http://tn.gov/commerce/boards/contractors/> or 800-544-7693 – after 9/1/10

TRADE EXAM (available after 9/1/10)

LMC - Licensed Masonry Contractor exam will allow open book references, 70 questions; three (3) hour test; and passing score: 73.

TN Masonry Examination Examination Content Outline

Exam Content Area	# Items in Test
1. Estimating and Plan Reading	7
2. Unit Masonry	10
3. Mortar and Grout	10
4. Accessories and Specialties	10
5. Stone	5
6. Tools	4
7. Restoration and Cleaning	4
8. Reinforced Masonry	6
9. Quality Assurance	6
10. Safety	8
Totals	70

Licensed Masonry Exam

Questions: 70 (*plus five non-scored experimental items*)

Duration: 180 minutes

Passing Score: 73 %

STUDY MATERIALS

References (open book)

International Building Code, 2006

ACI-530-08: Building Code Requirements and Specification for Masonry Structures and Related Commentaries, 2008, American Concrete Institute/American Society of Civil Engineers, ISBN-10: 1929081294, <http://www.concrete.org/general/home.asp>,

Modern Masonry - Brick, Block, Stone, Clois E. Kicklighter, 2010, The Goodheart-Willcox Company, (800) 323-0440, www.goodheartwillcox.com, ISBN 1-56637-962-8

Code of Federal Regulations - 29 CFR Part 1926 (OSHA), 2008

Online References

ASTM Masonry Standards for the Building Industry, 2008, 6th edition, ASTM International, **ISBN-10:** 0803180047, www.astm.org

Indiana Limestone Handbook, 22nd edition, 2010, Indiana Limestone Institute of America, Bedford, IN 47421, <http://www.iliai.com/index.php?pageId=41>

Repointing Mortar Joints in Historic Masonry Buildings, Robert C. Mack, and John P. Speweik, October 1998, Technical Preservation Services, National Parks Service U.S. Department of the Interior, 2 Preservation Briefs, <http://www.nps.gov/hps/tps/briefs/brief02.htm>

Cleaning Brickwork, June 2006, BIA Technical Notes on Brick Construction, Vol. 20, The Brick Industry Association, 1850 Centennial Park Drive, Reston, VA 20191, http://www.gobrick.com/html/frmset_thnt.htm

For more information relative to the new masonry and bidding law, you may download from the Board's website at: <http://tn.gov/commerce/boards/contractors/documents/MasonryLawNoticeWeb.pdf>

See all revision forms from the "Forms and Downloads" at: <http://tn.gov/commerce/boards/contractors/index.shtml>